

Constitution and Bylaws
SIERRA BLANCA AMATEUR RADIO CLUB
RUIDOSO, NEW MEXICO

PURPOSE:

The purpose of the Sierra Blanca Amateur Radio Club (SBARC, the Club) is to support and promote Amateur Radio in the Ruidoso area. The first and primary role of the Club is to support local repeaters. As a secondary role it will support other amateur radio functions such as: providing amateur radio license classes; supporting state and local Amateur Radio Emergency Service and Radio Amateur Civil Emergency Service program(s) in Lincoln County and provide communication for community events and area emergencies that will demonstrate the value of Amateur Radio to the general public and area leaders.

ARTICLE I: MEMBERSHIPS

SECTION 1. TYPES OF MEMBERSHIPS

The Club shall include three types of memberships:

FULL: A licensed radio amateur in good standing entitled to all rights and privileges of membership.

FAMILY: A licensed radio amateur living in the same household as a FULL member is entitled to all rights and privileges of membership.

STUDENT: A licensed radio amateur in good standing who is attending as a Full Time Student an accredited school at any level and who has not attained his or her 25th birthday shall be entitled to all rights and privileges of membership.

SECTION 2. VOTING RIGHTS

Each member whose dues are current shall be entitled to one vote on each matter submitted to the vote of the members.

SECTION 3. MEMBERSHIP TERMINATION

The officers of the Club may rescind Membership for adequate cause. Adequate cause is defined as: improper or continued misuse of the repeater systems(s); or failure of the member in question to be current in dues; or continued and willful violation of FCC regulations.

SECTION 4. RESIGNATION

A member may resign at any time. The resignation should be submitted in writing to avoid controversy. Refunds to remaining Membership periods will NOT be given and dues owed shall remain so before reapplication of membership will be considered.

ARTICLE II: MEETINGS

SECTION 1. ANNUAL MEETING:

An annual meeting of the members shall be held on the 3rd Saturday in July of each year, time and location to be announced, for the purpose of electing three officers for a one year term and will include the transaction of any business on the agenda.

SECTION 2. BOARD OF DIRECTORS MONTHLY MEETINGS

Each 2nd Saturday of the month is designated as a monthly board meeting to be held at a breakfast gathering and to be called to order at 9:00 AM, the purpose of which is to conduct any business that may arise. A Special Meeting may be called by any officer or director of the Club with 24 hours notice.

SECTION 3. PLACE OF MEETINGS:

The officers of the Club will designate the place and time for all meetings.

SECTION 4. NOTICE OF MEETINGS:

Notice stating the location, date and time shall be delivered to all members either by email, telephone, in person or over the repeater. The notice will include the subject matter of the meeting. Meeting notices will be delivered one week prior to the meeting date when possible.

SECTION 5. QUORUM:

A quorum shall be 20% of the voting membership and is required for all business requiring a vote. If a quorum is not present, actions will be tabled until a poll of the membership can be obtained. A poll may be taken by U.S. mail or via electronic mail.

SECTION 6. PROXIES:

When votes are cast at meeting, proxies will be recognized but limited to: nominations, election of officers and changes of bylaws. The proxy must be in writing and signed by the voting member. Proxies may only vote Yea or Nay on the item(s) requiring a vote, and shall not introduce proposed changes of any kind.

ARTICLE III: OFFICERS AND DIRECTORS

SECTION 1. GENERAL POWERS:

The affairs of the Club shall be managed by its officers. The Secretary shall provide the President with a list of passwords for the various processes where passwords are required. Where possible, the President shall be listed as a second 'user' on accounts and processes along with their personal email address and telephone number.

SECTION 2. OFFICERS:

The officers of the Club shall be: PRESIDENT, VICE PRESIDENT and SECRETARY-TREASURER.

SECTION 3. ELECTION AND TERM OF OFFICERS:

Officers of the Club will be elected during the annual meeting. Terms of the office will be for one year.

SECTION 4. REMOVAL OF OFFICERS:

An elected officer may be removed from office by the membership at a regular or special meeting at which a quorum is present. A simple majority of the voting members present is required for the removal.

SECTION 5. VACANCIES OF OFFICERS:

Office vacancies will be filled by election at a special meeting.

SECTION 6. PRESIDENT:

The President shall be the principal executive officer of the Club and shall in general, supervise and control the business affairs of the Club. The President shall preside at meetings of the membership. The President (or Vice President in the absence of the President) must co-sign with the Secretary-Treasurer any instruments that

the membership has authorized. The President shall appoint committees and the Trustee of Club-owned repeater(s).

SECTION 7. VICE PRESIDENT:

The Vice President will act in the absence of the President when required. Authorization of the office shall be the same as in Section 6 while in the acting position.

SECTION 8. SECRETARY-TREASURER:

The Secretary-Treasurer shall have charge and custody of and be responsible for all funds and securities of the Club. This officer will receive and give receipts for monies received by the Club and deposit them in the name of the Club. The Secretary-Treasurer will be the keeper of the minutes of the meetings and will read them at the next meeting; shall provide notification of meetings in accordance with the above sections; shall keep membership lists and dues records and a club equipment list; and perform other duties assigned by the President. The Secretary will keep a list of all passwords and provide them to an in-coming Secretary post-election. The in-coming Secretary will change the passwords and provide them as required in Section 1.

SECTION 9. DIRECTORS:

SBARC shall have at least three (3) directors who are responsible for overseeing the activities of the Club, establish and review budgets and expenditures, and ensure the general financial health of the club by reviewing and approving expending Club monies. The number of Directors is a requirement of New Mexico law for nonprofit entities.

ARTICLE IV: COMMITTEES

SECTION 1. APPOINTMENT:

Committees may be designated and members appointed by the President.

SECTION 2. TERMS:

Terms of the Committee members shall continue until the next annual meeting unless the appointment is for a shorter period.

SECTION 3. COMMITTEE CHAIRMAN:

Each Committee shall have a chairman who will be selected by the committee and approved by the President.

SECTION 4. VACANCIES IN COMMITTEES:

Vacancies in a committee may be filled by appointment in the normal manner when necessary.

ARTICLE V: CHECKS, FUNDS and PROPERTIES

SECTION 1. CHECKS AND DRAFTS:

Any one officer's signature is all that is required for any check, draft or order when the amount for payment is \$100 or less and payable against a printed invoice or expense receipt. Any two officers must sign checks and drafts or orders for payment when the amount of the payment is greater than \$100. Normally they shall be issue by the Secretary-Treasurer and signed by the President (or the Vice President on his behalf).

SECTION 2. DEPOSITS:

Funds of the Club shall be deposited to the credit of the Club in a bank selected by the membership.

SECTION 3. GIFTS:

The officers may accept, on behalf of the Club, contributions that further the purpose of the Organization and will be recorded as such.

SECTION 4. FUND DISBURSAL:

Any two Club officers may initiate payments of up to \$250.00 for usual and ordinary expenses per month without membership approval. Expenditures in excess of \$250.00 require approval of a majority of the voting members. If the balance in the Treasury drops below \$1000, Club expenditures are limited to maintenance and operation of the Club repeaters (s) until the Treasury balance again exceeds \$1000. Outgoing officers will present a budget for the coming year to be approved by the voting members at the annual meeting.

ARTICLE VI: BOOKS AND RECORDS

The Club shall maintain books and records of the accounts, property, meeting minutes, membership lists and addresses. These records shall be open for inspection by any member upon request in a reasonable time.

ARTICLE VII: FISCAL YEAR

The fiscal year of the Club shall begin the first day of January and end the last day of December of each year.

ARTICLE VIII: DUES

SECTION 1. ANNUAL DUES:

The annual dues shall be set by a majority vote of the voting members at the annual meeting. Any such changes to the dues shall be effective on the first day of July of the following year. If no vote is taken, the dues will be maintained at the rate for the previous year.

SECTION 2. PAYMENT OF DUES:

Dues are payable on the first day of July of each year and delinquent on the first day of September. Members who join after the first day of July of each year will be billed \$2.00 per month, payable in advance, from the month they join until July 1st of the following year.

SECTION 3. TREASURER EXEMPTED:

As long as the office is held in good order, the member elected to the role of Secretary-Treasurer shall not be required to pay annual dues and shall retain all rights and privileges of membership.

ARTICLE IX: AMENDMENTS TO BYLAWS

These bylaws may be amended when approved by a majority of a quorum at the annual meeting or a special meeting as may be called for the purpose of amending these bylaws.

Authenticated July 22, 2023:

Jirgil Hall President
Robert A. Lee Secretary-Treasurer